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| **Concept Note Proposal** |
| Please summarise information about your project in the space provided in the format below, within 4 pages of A4. Any additional information submitted will not be read, other than a covering letter which must not exceed one (1) page. If your bid is from a consortium, ensure that the covering letter is signed by each organisation involved and listing the key personnel responsible for the bid |
| **Business details** |
| Name of lead organisation |
| Address for correspondence |
| Contact name |
| Telephone email |
| Details of lead organisation’s business (activities, ownership, major shareholders, directors and their backgrounds, years of operation, successes, number of employees, **details of past assistance from DFID or/and other donors**, including any issues outstanding with the donors). Please also cite any outstanding issues with the regulators that can have implications on the successful rollout of the concept? |
| Summary Financial Performance for last three years (turnover, profits, net assets) |
| Auditors: |
| Are there any issues that were raised by your internal auditor, your external auditor, or from the NRB audit over the last three fiscal years? |

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| **Project Title:** | | | | | |
| **Project Description** **–** include key objectives, service/product proposed, time-scale, and how the project will be managed. Please indicate any activities that are new and/or specific to this project that will be different than your existing product programme. | | | | | |
|  | | | | | |
| **Beneficiary Information**. Who is the target group? How will the project improve their incomes and livelihoods? How will the project overcome weaknesses in the financial sector? Describe the key achievements and results you expect in qualitative and quantitative terms as per the indicators in the Summary Sheet | | | | | |
| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Total Beneficiaries | Women Beneficiaries | | DAG Beneficiaries | Youth Beneficiaries | | SME Beneficiaries | | |  |  | |  |  | |  | | | **Project Districts** | | | | | | | | |  |  |  | | |  | |  | | | | | | |
| **Project Justification**. What evidence is there of need for the project? Why is Sakchyam Challenge Fund grant necessary for this to happen? What makes this project innovative? | | | | | |
|  | | | | | |
| **Financial Information:** List principal categories of expenditure and indicate if to be paid for by bidder or Sakchyam Challenge Fund | | | | | |
| **NRs** | Source | Year  1 | Year  2 | Year  3 | Total |
| 1. Item: | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 2. Item | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 3. Item: | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 4. Item | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 5. Item: | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 6. Item: | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 7. Item: | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 8. Item: | Bidder |  |  |  |  |
| S-CF |  |  |  |  |
| 9. Total | funding from Bidder |  |  |  |  |
| 10. Total | funding from S-CF |  |  |  |  |
| 11. Total | Project Costs |  |  |  |  |
| How will the Project be sustained following utilisation of Sakchyam Challenge Fund grant? | | | | | |

**Declaration:**I hereby certify that we are:

* registered as a……………………………………………………………(type of organisation/ company/institution), under……………………………………… (state relevant legislation), since…………………………….(date)
* have the relevant permissions to introduce the products/services as described in this note
* a going concern.
* willing to abide by the requirements of the Sakchyam Challenge Fund and its managers.
* willing to provide all reasonable information as requested by the managers or their representatives.

Signed: Date: